LD
7095.5
W3

MHC Organizations: WMHC – Financial Records, 1974-1993 Box 9 Folder 2

FALL 73

WMHC REPORT

financial statement

assests:

savings account	$ 827.22	outstanding bills
checking account	1511.76	@ $150.00
	$2338.98	

1973-74 budget requested 1800.00 (same as 1972-73)
SGA allotmen 1465.00 (has not been this low since 1969-

break down of suggested budget:

equipment	1170.00
records, tapes	300.00
supplies	140.00
phone lines	90.00
publicity	60.00
Jr. show ad	15.00
social	20.00
	1795.—

expected major expense:

transmitter	2350.00
limiter	750.00
	$3100.00

Allowing for the purchase of this equipment and no other major expenses, the SGA cut in our budget will leave WMHC with an operating budget of about $500.00. I am currently negotiating w/ SGA to reconsider their cut.

Immediate goals:

A. facilities - Assuming that WMHC should leave the lab theatre it is only logical that new facilities be chosen in terms of long term goals and development.

Required:

Station room
Studio room - connected to station by glass window, w/ microphone inputs, intercom
Record library - appropriately shelved
Office and staff room - w/ door to library

Optional:
Production studio - small room also connected to studio by glass window

At present rooms in the basement of N. Mandelle seem ideal.
rm. 1 - 4, 5 are sectioned off on a short, private hallway.
This door would also be ideal for maximum antenna effectiveness

- obviously an amount of carpentry work would be needed as well as the electrical set-up.

B. Service - The 1973-74 directorate has set as an immediate goal in this are to reach out into the S. Hadley community as well as H.M.C. To this end:

1) local news
2) local student involvement on station staff
3) applying for 50 watt power license
4) more diverse programming
5) complete 5 college event coverage

C. Administration Involvement

The Pres. and Trustees of M.H.C. are the owners and licensees of WMHC. The directorate would like to see this relationship improve. We feel that the station has an important co-curricular contribution to make towards fulfillment of our commitment to women's education.

Suggested: Radio Advisory Committee

Dean Warfel	station manager LESLIE KURTZ
Rita Bryne	dir. of development SUSAN LAWRENCE
Art Chace	Oliver Allyn
Wayne Gass	

function - oversee and guide station to short and long range goals.

Long Range Goals:

facilities - Adjacent facilities w/Choragos and possible Office of Public Information

News wire service

Production studio and equipment

Five College Radio Network

Addition to advisory boad of
local citizen
area professional radio or TV 'person'

Equipment: new antenna
cartridge machine

change to stereo broadcasting

STUDENT GOVERNMENT ASSOCIATION

MOUNT HOLYOKE COLLEGE

BUDGET REQUEST FORM 1974-75 3415

WMHC-FM
Name of Organization

Jill Beebe
Treasurer

Budget allocated for '73-'74	1,470.00
Amount carried over from '72-'73	1,946.19
sub-total	3,416.19
Other income	0
Total	3416.19
Amount spent as of Feb. 15, 1974	2,713.03
Amount remaining	703.16
Total	703.16
Anticipated expenses or committed funds (justify) ending May 22, 1974	703.16
Balance to be carried over '74-'75	0.00

The anticipated expenses for the remainder of the year are 620.00, which would theoretically leave the organization with$83.16. However, WMHC is anticipating moving the studios in the near future. This would entail a substantial cost to the station. In anticipation of that move, then, all leftover funds are being applied toward the moving costs.

2/14/74

STUDENT GOVERNMENT ASSOCIATION

MOUNT HOLYOKE COLLEGE

WMHC-FM
Name of Organization

Jill Beebe
Treasurer

Income:	Proposed 1973-74	Actual 1973-74	Proposed 1974-75
SGA Allocation	1800.00	1470.00	2075.00
Membership dues	0	0	0
Ticket sales or subscriptions	0	0	0
advertising	0	0	0
others (i.e. gifts)	0	1946.19	0
TOTAL INCOME:	1800.00m	3416.19	2075.00 *
Expenditures:			
Fees and Dues	-----	70.00	100.00
Postage and Stationery	-----	~~162.80~~	--------
Telephone	90.00	~~92.77~~ 162.80	225.00
Office supplies	140.00	92.77	150.00
Printing	-------	-------	--------
Advertising	80.00	75.00	100.00
Equipment	1070.00	2691.00	1100 .00
Entertainment	20.00	-------	-------
Conference expenses	-------	-------	-------
Travel	-------	-------	---------
Lectures	-------	-------	---------
Maintenance	100.00	100.00	100.00
Catering service	-------	--------	--------
Steno	-------	-------	--------
Others (i.e. special events)	300.00	141.06	300.00
Records, Carts, Tapes			
TOTAL EXPENDITURES:	1800.00	3333.03	2075.00

1. Unused balance as of 2-15-74	703.16
Estimated income for remainder of current yr.	
_____	00.00
_____	
_____	
2. Total Available (add items in 1)	703.16
Estimated expense for remainder of current yr.	
Operating expenses	620.00
Moving expenses	~~83.16~~
_____	703.16
_____	
3. Total Expense	
Carry over (subtract 3 from 2)	
(where * is, place carry over amount)	

2/14/74

WMHC BUDGET ITEMIZATION

Equipment

Microphones	
Boom mike	$140.00
Studio mike	60.00
Tape deck(studio)	250.00
Cue Speaker	50.00
Emergency Broadcast System monitor	100.00
Turntables	400.00
Transmitter tubes	100.00
Total	$1100.00

All costs are only approximate--at this time we can only estimate what inflation will do to prices, as well as what kinds of deals we'll be able to get on equipment.

VAHC

amount requested: 2,075

cuts: none

amount allocated: 2,075

MOUNT HOLYOKE COLLEGE

STUDENT GOVERNMENT ASSOCIATION

BUDGET REQUEST FORM 75-76

WMHC - FM

Name of Organization

W. Roche

Treasurer

Amount rec'd from SGA for '74-'75	2.075.00
Amount carried over from '73-'74	522.00
sub-total	2597.00
Other income transmitter	200.00
total	2797.00 *
Amount spent as of Jan. 30, 1975	400.00
Amount remaining	2397.00
total	2797.00 *
Anticipated expenses or committed funds (justify**) ending May 31, 1975	1592.00
Balance to be carried over '75-'76	805.00

* These two totals should be the same

** Justify expected expenses:

MOUNT HOLYOKE COLLEGE SGA
BUDGET REQUEST FORM P1

Income:	Proposed '74-'75	Actual '74-75	Proposed '75-'76
SGA Allocation.....	2,075	2,075	0 (See carryover)
Membership dues.....			
Ticket sales or subscriptions			
Advertising.....			
Other (specify):			805.00
Carry-over 74-75		522.00	
Carry-over 73-74		200.00	
Transmitter sale			
TOTAL INCOME:.....	2,075	2797.00	805.00

Expenditures:			
Postage & Stationery.....			*
*(specify):			
Telephone.....	225.00	200.00	200.00*
*			
Office supplies.....	150.00	175.00	175.00*
*			
Printing.....			*
*			
Advertising.....	100.00	75.00	75.00*
*			
Equipment.....	1100.00	1050.00	*
*			
Entertainment.....			*
*			
Conference expenses.....		27.00	*

126.00

	Proposed '74-75	Actusl '74-75	Proposed '75576
Travel			
Lectures			
Maintenance	100.00	100.00	100.00
Catering Service			
Steno. see supplies			
Others			
Fees & Dues IBS+MBA	100.00	115.00	115.00
Records	300.00	250.00	140.00
TOTAL EXPENDITURES:	2.075.00	1992.00	805.00

45.00
50.00
6.00
101.00

SGA Budget Request

Anticipated expenses and committed funds:

Telephone: Long line charges, centrex, service

Office Supplies: Steno, publicity, supplies from Bookstore

Advertising: Jr. Show, Trivia, Llamarada

Equipment: Tape deck(range$7-800),Microphones ($200)

Maintenance: Transmitter output/frequency check, required by FCC

Records:

Fees: Periodicals, dues for Associations.

Why we are asking for $805.00 next year(in brief).

WMHC has a rather serious problem on its hands at present. We are cramped into quarters that are much too small for our expanding staff and our needs. The administration of the college is well aware of the problem(Dean Warfel has made it her pet project), and they have promised to find us more suitable quarters in the near future(most likely within the 75-76 year). Until that time, we have very little space to do any expanding in. Therefore, the budget we are requesting is designed to tide us over until a move can be made. All the operating expenses are included, but there is obviously no real money for expansion. When plans for the move become more finalized, we will most likely draw up an emergency appropriation request. However, we did not feel that we could draw up a budget including the costs of the move at this time.

February 28, 1975

Memo to: Jill Beebe, WMHC Treasurer
From: Anne Hart, Ways and Means Committee

	Amount Requested '75-'76	W&M Recommends	
Telephone	$200.00	$125.00	(minus long line)
Office	$175.00	$175.00	
Advertising	$75.00	$75.00	
Maintenance	$100.00	$100.00	
Fees & Dues	$115.00	$65.00	(for IBS, BE, DB)
Records	$140.00	$140.00	
	$805.00	$680.00	

Ways and Means recommends: $125 to be returned to SGA

If you feel that there has been a gross misunderstanding on our part, please sign up for an appeal at the SGA office Monday afternoon, March 3. Appeals will be held March 11 & 12.
If we do not hear from you then, your budget will be recommended as is to SGA March 17 or 18. We will contact you later about which night is more convenient for you.

3-12-75

To: Ginny van Hengel, WMHC

From: Ways & Means, MJT

The following will be presented by Ways and Means Committee to SGA Legislature at the budget meeting on March 17 or 18:

	Requested for '75-'76	W&M Recommends	
Telephone:	200.00	200.00	
Office Supplies	175.00	175.00	
Advertising	75.00	75.00	
Maintenance	100.00	100.00	
Others	255.00	255.00	(IBS:45. MBA:50, DV:6, Bdcst:14, Records: 140. Total: 255)
	805.00	805.00	
Total expenses:	805.00	805.00	
Expected income:	805.00	805.00	(Carry-over)
SGA Funds	0.00	0.00	

(You will just keep your carry-over, and get no "new" funds next year.)

You'll be notified by Friday of your place on the agenda. It probably will run alphabetically, which would put WMHC late Tuesday night, unless inconvenient for you.

To: Ways and Means and Legislature

From: Ginny van Hengel, WMHC

WMHC is requesting an emergency funding of $200.00 for Emergency Broadcasting System equipment. The old equipment doesnot fulfil the requirements set up by the government Federal Communications Commission. We are now obligated to purchase a two-tone receiver and a decoder. This equipment is available from McMartin Industries at $100 for each component. Without this equipment WMHC will have to terminate broadcasting on April 15, 1976.

paid 3/4

MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION
BUDGET REQUEST FORM 79-80

WMHC-FM
Name of Organization

Leslie Mills (Budget prepared by Station Manager, Ann Messersmith)
Treasurer

Purpose of Organization: [illegible]

Amount received from SGA for '78-79	4403.33
Amount carried over from '78-79	419.54
Sub-total	4822.87
Other income from '78-79 WMHC Disco	150.00
Total	4972.87
Amount spent as of January 30, 1979	2643.39
Amount remaining	2329.48
Total	4962.87
Anticipated expenses or committed funds ending May 31, 1979	2329.48
Balance to be carried over '79-80	0

*Quantity requested [illegible] to the following space:

See notes at end

AMOUNT REQUESTED FOR 1979-80 7711.00

**This amount is the amount of carry over after outstanding bills, expenses have been paid by September 15 of following academic year.

WMHC

Telephone - $132 for monthly charges
$368 for long distance $40/month.

Office - recataloging $65

Printing - catalogs

Advertising - Choragos mixed ~~$50~~ giving $25
Llamarada $25
Posters $0

Equipment - UPI $2000 (check on cost)
Power Amp $100
Speaker $150
& KLH $150
Total $2400

(Cart Machine $350 - approach for loan)
suggestion - put aside x number of $ each year for equipment purchases in savings account).

Steno - Ditto instead of Xerox $60.
Be more efficient

Others: Records $200 (can't find equip + growth)
BOC No
NFCB No
Tapes ~~$50~~ $100
Cassette Tapes
Application $50
Fees + Dues
Newspapers
W.T. Course
} $227

MOUNT HOLYOKE COLLEGE BUDGET REQUEST FORM

7711.00
4403
32.07.67

INCOME:	Proposed Budget 1978-79	Allocated Budget 1978-79	Amount Spent(1) 1978-79	Proposed Budget 1979-80
SGA Allocation.....	5004.32	4463.42		7711
Membership dues.....	0	0	0	0
Ticket sales or Subsc.....	0	0	0	0
Advertising.....	0	0	0	0
Other* (specify) [illegible].....	0	0	0	0
TOTAL INCOME.....	5004.32	4463.42	2196.12 | 2243.80	7711
Expenditures (Please specify all expenditures in the lines provided):				
Postage and Stationery.....	100	100.00	[illegible]	190.00
Telephone.....	350.00	[illegible]	162.28 [illegible]	500.00 600.00
Office Supplies.....	50.00	[illegible]	[illegible]	65.00 + [illegible] 100.00
Painting.....	300	[illegible]	[illegible]	270.00
Advertising.....	200		40. 60.	50 100.00 150.00
Equipment.....	2449.42		1801.32 | 132.20	2400 2250 4140.50 2146

*Other would include receipts from candy sales, parties, bake sales, dinners, raffles, etc.

	Proposed Budget 1978-79	Allocated Budget 1978-79	Amount Spent(1) 1978-79	Proposed Budget 1979-80
Entertainment.....	[illegible]	50.00	[illegible]	50.00
Conference Expenses.....	84.00	42.00	[illegible]	[illegible]
Travel.....	62.00	52.00	[illegible]	[illegible] +10
Lectures.....	0	0	[illegible]	
Maintenance.....	[illegible]	263.45	[illegible]	250.00
Catering Service.....	0	0	[illegible]	
Steno.....	50.00	50.00	297.00 1384.00 131.25 112.75	~~40.00~~ 60.00 +20
Others..Record tapes....79.36		198.55		577.00 ~~1384.00~~
Fees and Dues 112.00		112.00		
Newspapers 34.80				
Winter Term Course 50.00				
TOTAL EXPENDITURES	5004.22	466.42	[illegible]	~~5771.00~~ $4622.00

(1) In "Amount Spent" column, record all actual expenses to date and estimate outstanding expenses.

1252.75
2146
3398.75

WMHC ITEMIZED BUDGET PROPOSAL FOR 1979-80

Postage and Stationery: increased because the playlists go out more often, biweekly-in an attempt to get more promotional records.		190.00
Stationery	40.00	
Postage	150.00	
Telephone: These phone calls are needed to get us promotional records, to communciate with FCC, and the people hired to work on WMHC's power increase.		600.00
Monthly bills	150.00	
Long Distance	450.00	
Office supplies: Routine (paper, pens, ribbons, markers, etc.)		100.00
Printing: Program guides for 2 semesters		270.00
Advertising: For specials and trivia contests		150.00
Llamarada	25.00	
Choragos	75.00	
Posters	50.00	
Entertainment:		50.00
Trivia prizes	40.00	
Public relations	10.00	
Conference Expenses: 3 people to both fall and spring IBS conventions-essential for keeping up with all the changing FCC rules-Registration fees.		130.00
Travel: 3 people to 2 IBS conferences. This is really a very small part of the actual cost-the rest is paid by the individuals who go to the convention.		80.00
Steno: Dittos, xerox-for playlists, dittos to D.J's and the campus. This budget must be increased because playlists are sent out more often.		90.00
Fees and Dues:		227.00
Billboard magazine	60.00	
College Media Journal	100.00	
dB Magazine	7.00	
IBS	60.00	
Maintainence:		250.00
Transmitter and equipment maintainence	150.00	
Purchase of tools and cleaning supplies required for maintainence	100.00	
Equipment:		4140.00
UPI News Wire Service	2000.00	
Tower Amplifier	100.00	
Speaker	150.00	
Cassette Recorder/Player	200.00	
Cassette Portable Recorder (needed to conduct the necessary ascertainment interviews)	100.00	
Cart Machine-for more professional broadcasting of News, Public Service and Community Announcements. The present machine is an antique and won't possibly last another year.	1350.00	

WMHC ITEMIZED BUDGET PROPOSAL FOR 1979-80

Equipment continued:		
* KLH Monitor-Necessary by FCC regulations; the one we had is broken.		← 150.00
Thermometer-necessary for accurate campus weather reports		← 10.00
Emergency replacement of parts, hardware.		← 30.00
		1384.00
Records and Tapes:		
Records-soul, Latin, folk, rock-back lp's which are no longer available as promotional records. This budget has been increased to compensate for last year-when a lot of the money allocated for records and tapes was spent on the engineering survey.	600.00	
Pre-taped special programs:		
BBC Rock Hour-live concerts by famous artists to be scheduled biweekly.	300.00	
NFCB Program Service- Interviews, discussions, radio theater, poetry reading and various other informative and cultural items. To be used as part of the pre-programmed specials for FCC requirements.	160.00	
Blank reel to reel tapes	224.00	
Blank cassette tapes	100.00	
Power Increase-Application Fee		50.00
		7711.00

Itemized expenditures for 2nd semester 1978-79:

Postage-for playlists to be sent to record companies.			$ 75.00
Telephone:	Monthly bills	40.00	305.78
	Long distance	205.78	
	Newsroom phone	60.00	
Office supplies-pens, notebooks, stickers, tape, etc.			80.00
Printing-program guides			140.00
Advertising-special, trivia contest			60.00
Equipment-replacement parts for tape decks			132.70
Entertainment:	Trivia prizes	20.00	50.00
	WMHC D.J. party	30.00	
Conference expenses- IBS registrations fees			44.00
Travel-to Wash. D.C for conference			50.00
Maintainence-turntables, tape decks, transmitter			200.00
Steno-playlist, ditto's to D.J.'s			40.00
Records and tapes-back records and blank tapes			110.00
Fees and Dues:	Billboard magazine	60.00	67.00
	db magazine	7.00	
Power increase (engineering survey)			975.00
			$ 2329.48

Because of the unexpected cost of $975.00 paid for the engineering survey needed for the power increase, our second semester budger had to be drastically modified. The same thing happened in the fall because we paid $1,700.00 for the UPI machine, which left us with a working capital of approximately $800.00 which we quickly spent and went into deficit for second semester. So, many of the items listed for second semester were bought first semester and paid for second semester.

MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION
BUDGET REQUEST FORM 80-81

WMHC - FM
Name of Organization

Ann K. Messersmith
Treasurer

Purpose of Organization: WMHC enables Mt. Holyoke's liberal arts students to learn about the musical, technical and managerial aspects of radio. At the same time, WMHC provides the college community and the general public w/ a program of news, public affairs, music and arts.

Amount received from SGA for '79-80	$5316.00
Amount carried over from '78-80 ('79)	0
Subtotal	5316.00
Other income from '79-80	0
Total	5316.00
Amount spent as of January 30, 1980	2648.00
Amount remaining	2668.00
Total	5316.00
Anticipated expenses or committed funds ending May 31, 1980	5316.00 **
Balance to be carried over '80-81	0

** Juscify expected expenses in the following space -

AMOUNT REQUESTED FOR 1980-1981 7554.25

PURPOSE AND CHANGES OF WMHC RADIO STATION

This past year WMHC underwent several major changes. The most important being that WMHC has applied to the FCC for an increase in power fron 10 to 100 watts. This power increase obligates WMHC to do a community ascertainment of the community's needs, interests and problems and to provide special programming in response to these problems and interests. This application invokes two other important changes at WMHC: 1) a demand for increased professionalism and, 2) a major fundraising drive for the funds needed to increase power.

Another important change at WMHC is the formation of an advisory committee. This comittee was designed to provide the WMHC staff with advisors who are knowledgeable in at least one facet of the station's operation. The advisory committee was also designed to help WMHC realize it potential for professionalism.

Also, the relationship between the WMHC and the college administration was strengthened considerably by the formalization of WMHC in the job description of the MHC electronics lab. This shows that the administation realizes its legal responsibilites toward WMHC, and also that the administration supports WMHC enough to provide the technical knowledge and maintainence needed to keep the station functioning properly.

All these changes prove that the administration and community are aware of WMHC's potential and that they support WMHC's drive toward an increase in professionalism and power. Since WMHC is the most immediate source of media available on campus, WMHC feels that these changes will benefit the entire college community and hopes that SGA will provide the monetary support needed to realize our maximum potential.as a "professional" radio station.

HOLYOKE COLLEGE BUDGET REQUEST FORM

INCOME:	Allocated Budget '79-80	Amount Spent '79-80	Proposed Budget '80-81
SGA Allocation.....	5316.00	5316.00	7554.25
Membership dues.....	—	—	—
Ticket Sales or Subsc..	—	—	—
Advertising.....	—	—	—
Other*.....	—	—	—
Total Income.....	5316.00	5316.00	7554.25

EXPENDITURES (Please specify all expenditures on pages 3 and 4):

Postage and Stationary	190.00 600.00	240.00	270.00
Telephone.....	~~500.00~~	638.13	644.00
Office Supplies.....	65.00 320.00	95.00	155.00
~~Painting~~ Printing/Advertising..	~~270.00~~	340.00	365.00
Steno.....	90.00	160.00	180.00
Equipment.....	2790.00	2450.00	3898.50
Entertainment.....	50.00	50.00	95.00
Conference Expenses...	130.00	130.00	134.00
Travel.....	80.00	80.00	90.00
Lectures.....	—	—	—
Maintenance.....	250.00	—	600.00
Catering.....	—	—	—
Others.....	751.00	1132.87	304.00 magazines 50.00 W.T tours 768.75 records & tapes
TOTAL EXPENDITURES	5316	5316.00	7554.25

*Other would include receipts from candy sales, parties, raffles, etc.

In "Amount Spent" column, record all expenses to date and estimate to May.

WMHC Itemized Budget Proposal for 1980-81

		Amt-total
Postage & Stationery - increased because of mailings for the fundraising drive; an increase in the number of playlists that are sent out in an attempt to get promotional records; also pre-recorded PSA's must be mailed back to the recording companies		
stationery	40.00	
postage	230.00	270.00
Telephone - fundraising, communication for promotional records, calls to FCC		
Monthly bills	194.00	
Long Distance	450.00	644.00
Printing - program guides for 2 semesters		270.00
Advertising -		
Hamarada	25.00	
posters	70.00	95.00
Steno - major development fundraising campaign & we need info to send to foundations, increased intra-club communication		180.00
Equipment		
UPI News Wire Service	2900.00	
Remote controls for tape recorder	65.00	
Remote control for cart - parts (to be built)	25.00	
Windscreen for microphone - eliminate noise	15.00	
3 desk microphone stands	30.00	
1 uni directional microphone - for interviews	150.00	
head phone repair parts	40.00	
4 styli	40.00	
tone arm	100.00	
speaker for news room	100.00	
2 microphone cables	40.00	
typewriter	75.00	
timer - FCC requires accuracy to the second	111.00	
pg total		1459.00

		Amt
Equipment (continued)		
pair of flanges	15.00	
microphone identification tag (legality)	12.50	
Emergency replacement parts - most of the equipment is getting worn out	180.00	3898.50
Entertainment		
~~trivia prizes~~ (more frequent on campus development) ↳	~~80.00~~	
public relation teas	15.00	95.00
Conference expenses - 3 people to both fall & spring IBS convention - essential for keeping up on FCC rules - registration fees		~~134.00~~ 156.00
Travel - 3 people to 2 conventions - most of the cost is paid by the students, this is really a very small part of the total cost.		~~90.00~~ 130.00
Maintenence - carpentry fees - cases to make equipment permanent so they can't be stolen, 4 new shelves		600.00
Office supples		155.00
routine (paper, ribbon, markers)	100.00	
cart holders	29.00	
cassette dispensors	26.00	
Miscellaneous		
Fees & Dues		304.00
Billboard	110.00	
College Media Journal	100.00	
dB Magazine	9.00	
IBS dues	85.00	
Records - which are unavailable as promotional copies; classical records. Record companies are drastically cutting back so we are forced to ~~by~~ buy more records		600.00
pg total		5876.50

for typewr. extra $80.00

Miscellaneous (con't)

Tapes			
Blank cassettes	20 90-min tapes needed for interviews & air checks	40.00	168 75
Blank carts for public service announcements (PSA's) & community announcements (C.A's)			
1	10 sec (delay for telephone)	2 50	
8	2 min	21 20	
2	5 min (for news)	5 30	
10	70 sec	23.50	
10	90 sec	23 50	
Splice tabs } all essential for		10.00	
Splice black } production work		25.50	
leader tape }		8.25	
singles underwear (record covers)		9 00	
Winter Term Course			50.00
pg total			218.75
Total WMHC budget request			* 7554.25

* Please note that WMHC is requesting less than we requested last year. We did not bother to "pad" our budget, because we felt it was a waste of both our time & yours, please take this into account when cutting the budget.

MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION
BUDGET REQUEST FORM 80-81

WMHC - FM
Name of Organization

Ann K Messersmith
Treasurer

Purpose of Organization: WMHC enables Mt. Holyoke's liberal arts students to learn about the musical, technical and managerial aspects of radio. At the same time WMHC provides the College Community and the general public w/ a program of news, public affairs, music and arts.

Amount received from SGA for '79-80	$5316.00
Amount carried over from '78-80 ('79)	0
Subtotal	5316.00
Other income from '79-80	0
Total	5316.00
Amount spent as of January 30, 1980	2648.00
Amount remaining	2668.00
Total	5316

Anticipated expenses or committed funds ending

May 31, 1980	5316.00
Balance to be carried over '80-81	0

Justify expected expenses in the following space

AMOUNT REQUESTED FOR 1980-1981	7554.25
	62.—
	7616.25

PURPOSE AND CHANGES OF WMHC RADIO STATION

This past year WMHC underwent several major changes. The most important being that WMHC has applied to the FCC for an increase in power fron 10 to 100 watts. This power increase obligates WMHC to do a community ascertainment of the community's needs, interests and problems and to provide special programming in response to these problems and interests. This application invokes two other important changes at WMHC: 1) a demand for increased professionalism and, 2) a major fundraising drive for the funds needed to increase power.

Another important change at WMHC is the formation of an advisory committee. This comittee was designed to provide the WMHC staff with advisors who are knowledgeable in at least one facet of the station's operation. The advisory committee was also designed to help WMHC realize it potential for professionalism.

Also, the relationship between the WMHC and the college administration was strengthened considerably by the formalization of WMHC in the job description of the MHC electronics lab. This shows that the administation realizes its legal responsibilites toward WMHC, and also that the administration supports WMHC enough to provide the technical knowledge and maintainence needed to keep the station functioning properly.

All these changes prove that the administration and community are aware of WMHC's potential and that they support WMHC's drive toward an increase in professionalism and power. Since WMHC is the most immediate source of media available on campus, WMHC feels that these changes will benefit the entire college community and hopes that SGA will provide the monetary support needed to realize our maximum potential.as a "professional" radio station.

HOLYOKE COLLEGE BUDGET REQUEST FORM

INCOME:	Allocated Budget '79-80	Amount Spent '79-80	Proposed Budget '80-81
SGA Allocation.....	5316.00	5316.00	7554.25
Membership dues.....			
Ticket Sales or Subsc..			
Advertising.....			
Other*.....			
Total Income.....	5316.00	5316.00	7554.25

EXPENDITURES (Please specify all expenditures on pages 3 and 4):

Postage and Stationary	190.00 600.00	240.00	270.00
Telephone.....	~~500.00~~	638.13	644.00
Office Supplies.....	65.00 320.00	95.00	155.00
~~Painting~~ Printing/Advertising..	~~270.00~~	340.00	365.00
Steno.....	90.00	160.00	180.00
Equipment.....	2790.00	2450.00	3898.50
Entertainment.....	50.00	50.00	95.00
Conference Expenses...	130.00	130.00	134.00
Travel.....	80.00	80.00	90.00
Lectures.....			
Maintenance.....	250 00		600.00
Catering.....			
Others.....	751.00	113287	304 00 magazines 50 00 WT course 768.75 records & tapes
TOTAL EXPENDITURES	5316	5316.00	7554.25

*Other would include receipts from candy sales, parties, raffles, etc.

In "Amount Spent" column, record all expenses to date and estimate to May.

WMHC Itemized Budget Proposal for 1980-81

		Amt-total
Postage & Stationery - increased because of mailings for the fundraising drive; an increase in the number of playlists that are sent out in an attempt to get promotional records; also pre-recorded PSA's must be mailed back to the recording companies		
stationery	40.00	
postage	230.00	270.00
Telephone - fundraising, communication for promotional records, calls to FCC		
Monthly bills	194.00	
Long Distance	450.00	644.00
Printing - program guides for 2 semesters		270.00
Advertising -		
Ilamarada	25.00	
posters	70.00	95.00
Steno - major development fundraising campaign & we need info to send to foundations, increased intra-club communication		180.00
Equipment		
UPI News Wire Service	2900.00	
Remote controls for tape recorder	65.00	
Remote control for cart - parts (to be built)	25.00	
Windscreen for microphone - eliminate noise	15.00	
3 desk microphone stands	30.00	
1 uni directional microphone - for interviews	150.00	
head phone repair parts	40.00	
4 styli	40.00	
tone arm	100.00	
speaker for news room	100.00	
2 microphone cables	40.00	
typewriter	75.00	
timer - FCC requires accuracy to the second	111.00	
na total		1459.00

		Amt
Equipment (continued)		
pair of flanges	15.00	
microphone identification tag (legality)	12.50	
Emergency replacement parts - most of the equipment is getting worn out	180.00	3898.50
Entertainment		
~~trivia prizes~~ ↳ (more frequent on campus development)	~~30.00~~	
public relation teas	15.00	95.00
Conference expenses 3 people to both fall & spring IBS convention - essential for keeping up on FCC rules registration fees		~~134.00~~ 156.00
Travel - 3 people to 2 conventions - most of the cost is paid by the students, this is really a very small part of the total cost.		~~90.00~~ 130.00
Maintenence - carpentry fees - cases to make equipment permanent so they can't be stolen, 4 new shelves		600.00
Office supplies		155.00
~~rental~~ routine (paper, ribbon, markers)	100.00	
cart holders	29.00	
cassette dispensors	26.00	
Miscellaneous		
Fees & Dues		304.00
Billboard	110.00	
College Media Journal	100.00	
dB Magazine	90.00	
IBS dues	55.00	
Records - which are unavailable as promotional copies, classical records. Record companies are drastically cutting back so we are forced to buy buy more records		600.00
	total	5876.50

for typewriter extra $80.00

Miscellaneous (con't)

Tapes

Blank cassettes	20 90-min tapes needed for interviews & air checks	40.00	168.75
Blank carts for public service announcements (PSA's) & community announcements (C.A's)			
1	10 sec (delay for telephone)	2.50	
8	2 min	21.20	
2	.5 min (for news)	5.30	
10	70 sec	23.50	
10	90 sec	23.50	
Splice tabs } all essential for		10.00	
Splice black } production work		25.50	
leader tape		8.25	
singles underwear (record covers)		9.00	
Winter Term Course			50.00
pg total			218.75

Total WMHC budget request * 7554.25

* Please note that WMHC is requesting less than we requested last year. We did not bother to "pad" our budget, because we felt it was a waste of both our time & yours, please take this into account when cutting the budget.

MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION
BUDGET REQUEST FORM 81-82

WMHC-FM Radio Station
Name of Organization

Mary Rothell
Treasurer

Ann K. Messersmith
Budget Prepared By

Purpose of Organization: WMHC enables Mount Holyoke's liberal arts students to learn about the musical, technical and managerial aspects of radio. At the same time, WMHC provides the college community and the general public with a program of music, news, public affairs, and arts.

Amount received from SGA for '80-81	$7616.25
Amount carried over from '80-81	0
Subtotal	7616.25
Other income from '80-81	0
Total	7616.25
Amount spent as of January 30,1981	3240.00
Amount Remaining	4373.25
Total	7616.25
Anticipated expenses or committed funds ending May 31, 1981	7616.25
Balance to be carried over '81-82	0

The expected expenses are the routine operating expenses of the station for second semester-approximately 1/2 of everything budgeted for in '80-81.

AMOUNT REQUESTED FOR 1981-1982 ~~7808.00~~ 7768.00

PURPOSE AND CHANGES OF WMHC-FM RADIO STATION

Once again this past year WMHC underwent several major changes. Our application for a power increase from 10 to 100 watts is presently being considered by the FCC, so hopefully we will be notified of the FCC's decision by June of 1981.

As part of our ongoing fundraising campaign designed to raise funds for our power increase, WMHC has applied for a National Telecommunications and Information Administration (NTIA) grant. We have applied for approximately $25,000.00 from NTIA. This money will be used to change WMHC from a 10 watt, mono studio into a 100 watt, stereophonic, modern radio station.

In order to be prepared for the technical changes expected in the studio, the WMHC staff is continuing its drive toward professionalism.

Assuming that the power increase is approved by the FCC and that we do get the money from NTIA, the remodelling of the studio will begin this summer. The Mount Holyoke College administration has again demonstrated its support of WMHC by offering to provide the technical knowledge and labor involved with remodelling the station.

Unfortunately the grant that we applied for provides only the money needed to remodel the station-not operational expenses. Since WMHC is the most immediate source of media available on campus, WMHC feels that these changes will benefit the entire college community and hopes that SGA will continue to provide the monetary support needed to realize our maximum potential as a "professional" radio station.

MOUNT HOLYOKE COLLEGE SGA BUDGET REQUEST FORM

INCOME	Allocated Budget '80-81	Amount Spent '80-81	Proposed Budget '81-82
SGA Allocation	7616.25	7616.25	~~7808.00~~ 7768.00
Ticket Sales			
Advertising			
Other			
Total Income	7616.25	7616.25	7768.00 ~~7808.00~~

EXPENDITURES (Please see the itemized budget proposal)

Postage and Stationary	270.00	310.00	325.00
Telephone	644.00	550.00	550.00
Office Supplies	155.00	175.00	175.00
Irinting/Advertising	365.00	400.00	395.00
Steno	180.00	175.00	180.00
Equipment	3993.50	3866.00	4135.00
Entertainment	35.00	150.00	~~150.00~~ 135
Conference Expenses	286.00	375.00	~~350.00~~ 325
Lectures			
Maintenance	600.00	300.00	300.00
Refreshments			
Other	1122.75		
Dues and Fees		475.00	505.00
Records		441.25	600.00
Tapes		179.00	144.00
Miscellaneous		220.00	
TOTAL EXPENDITURES	7616.25	7616.25	7763.00 ~~7808.00~~

WMHC ITEMIZED BUDGET PROPOSAL FOR 1981-82

Postage and Stationery: used to send out the bi-weekly play-list to the record companies in order to get promotional records. 325.00

Postage	240.00
Stationery	85.00

Telephone: This covers the cost of the studio phone, the news room phone, and the long distance calls needed to get us promotional records. 550.00

Monthly bills	150.00
Long distance	400.00

Office supplies: Routine (paper, pens, ribbons, markers, etc.) 175.00

Printing: Program guides for 2 semesters. 270.00

Advertising: For specials, trivia contests, D.J. training, and in station events. 125.00

Llamarada	25.00
Posters	100.00

Steno: Dittos, xerox for playlists, increased intra-station communications, and information sent to foundations for fundraising. 180.00

Equipment: 4135.00

UPI News Machine	3300.00
Cassette Recorder for production studio	250.00
Air monitor for news room	200.00
Headphones	70.00
8 styli	120.00
1 pair of flanges	15.00
Emergency replacement of parts	180.00

Entertinment: 150.00

Trivia prizes	100.00
Public relations	50.00

Conference Expenses: Registration and travel expenses for 5 students representing news, management, music, programming, engineering to IBS convention. This is essential for keeping up with all the FCC rules and the development of the station. This is only a small part of the actual cost- the rest is paid by the individuals who go to the conventions. 350.00

Maintainence: Carpentry fees to make more shelves. 300.00

Miscellaneous: 1249.00

Fees and Dues:

Billboard Magazine	120.00
College Media Journal	100.00
dB Magazine	10.00
Fortnightly College Radio Report	25.00
Intercollegiate Broadcasting System	125.00
ASCAP (royalties on records)	125.00
	505.00

WNIC ITEMIZED BUDGET PROPOSAL FOR 1981-82 (con't)

Miscellaneous: (con't)

Records: 600.00

These records are unavailable as promotional copies, such as classical, some jazz, and back rock albums. Record companies are drastically cutting their budgets, so it is becoming increasingly difficult to get records.

Tapes:

Blank cassettes for interviews and airchecks	46.00
Blank carts for PSA's	50.00
Reel to reel tape for interviews	48.00

TOTAL 7808.00

MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION
BUDGET REQUEST FORM
1982-1983

WMHC-FM RADIO STATION
Name of Organization

Mary Frances Roethel
Treasurer

Purpose of Organization: WMHC enables Mount Holyoke's liberal arts students to learn about the musical, technical and managerial aspects of radio. At the same time, WMHC provides the college community and the general public with a program of music, news, public affairs, and arts.

How Organization Enforces Activities Fee Collection: No one may be a part of WMHC unless they have paid their activities fee.

Amount Received from SGA for '81-'82	$7768.00
Amount carried over from '80-'81	0
Subtotal	7768.00
Other Income from '81-'82	0
Total	$7768.00

Amount spent as of February 1, 1982	3639.80
Amount remaining	4128.20
Total	7768.00

Anticipated expenses or committed funds ending May 31, 1982	4078.20
Balance to be carried over to '82-'83	0
Amount Requested for '82-'83	$7923.36

PURPOSE AND CHANGES OF WMHC-FM RADIO STATION

Once again this past year WMHC underwent several major changes. Our application for a power increase from 10 to 100 watts was approved by the FCC. The permit for the construction of this increase expires in November, 1982, so hopefully we will begin construction during this coming summer. The construction has not begun because we are still awaiting the results of our fundraising drive for the 1981-1982 year.

As part of our ongoing fundraising campaign designed to raise funds for our power increase, WMHC applied for a National Telecommunications and Information Administration (NTIA) grant; however, this application was rejected. It was refreshing to know that this rejection did not discourage our members in the least. In fact, this disappointment served to mobilize our membership to get busy on our own fundraising efforts. In addition to campus fundraising, we have been fortunate to receive the cooperation of the Development Office to do a WMHC alumnae mailing. We are anxiously awaiting the results of this mailing. The money raised will be used to change WMHC from a 10 watt, mono studio into a 100 watt, stereophonic,modern radio station.

Unfortunately our fundraising efforts will provide only the money needed to remodel the station- not operational expenses. Since WMHC is the most immediate source of media available on campus, WMHC feels that these changes will benefit the entire college community and hopes that SGA will continue to provide the monetary support needed to realize our maximum potential as a "professional" radio station.

MOUNT HOLYOKE COLLEGE SGA BUDGET REQUEST FORM 1982-1983

INCOME:	Allocated Budget '81-'82	Amount Spent '81-'82	Proposed Budget '82-'83
SGA Allocation.....	$7768.00	$7768.00	$7923.36
Ticket Sales or Subsc.....			
Advertising.....			
Other*.....			
Total Income.....	$7768.00	$7768.00	$7768.00

EXPENDITURES (Please specify all expenditures and use additional pages if needed):

Postage and Stationary.....	$ 325.00	$ 375.00	$ 390.00
Telephone.....	550.00	550.00	570.00
Office Supplies.....	175.00	175.00	175.00
Painting/Advertising.....	395.00	395.00	395.00
Steno.....	180.00	165.00	165.00
Equipment.....	4135.00	4135.00	3210.00
Entertainment.....	135.00	100.00	100.00
Conference Expenses.....	325.00	325.00	350.00
Lectures.....	0	0	0
Maintenance.....	300.00	300.00	300.00
Depreciation Fund.....	1000.00	1000.00	1000.00
Others: Dues & Fees	505.00	505.00	525.00
Records	600.00	600.00	600.00
Tapes	144.00	144.00	144.00
TOTAL EXPENDITURES	$7768.00	$7768.00	$7924.00

*Other would include receipts from candy sales, parties, raffles, etc.

In "Amount Spent" column, record all expenses and estimate to May.

WMHC ITEMIZED BUDGET PROPOSAL FOR 1982-1983

Postage and Stationery: used to send out the bi-weekly playlist to the record companies in order to get promotional records.

Postage	290.00	390.00
Stationery	100.00	

Telephone: This covers the cost of the studio phone, the news room phone, and the long distance calls needed to get us promotional records.

Monthly bills	170.00	570.00
Long distance	400.00	

Office Supplies: Routine (paper, pens, ribbons, markers, etc.) 175.00

Printing: Program guides for 2 semesters. 270.00

Advertising: For specials, trivia contests, D.J. training, and in station events.

Llamarada	25.00	125.00
Posters	100.00	

Steno: Dittos, xerox for playlists, increased intra-station communications, and information sent to foundations for fundraising. 165.00

Equipment: 3210.00

UPI News Machine	2350.00
Cassette Recorder for production studio	250.00
Air monitor for news room	200.00
Headphones	80.00
8 styli	130.00
1 pair of flanges	15.00
Emergency replacment of parts	185.00

Entertainment:

Trivia prizes	50.00	100.00
Public relations	50.00	

Conference Expenses: Registration and travel expenses for 5 students representing news, management, music, programming, engineering to IBS Concention. This is essential for keeping up with all the FCC rules and the development of the station. This is only a small part of the actual cost - the rest is paid by the individuals who go to the convention. 350.00

Maintainence: Carpentry fees to make physical improvements within the station to facilitate our expanding wattage, listening audience, and record collections. 300.00

Depreciation Fund: 1000.00

This is to cover the anticipated depreciation of the station's equipment. This money will be extracted from the yearly budget and saved for a period of ten years at which time the funds will be used to replace wearing equipment.

Miscellaneous: $1269.00

Fees and Dues:

Billboard Magazine	130.00
College Media Journal	105.00
DB Magazine	15.00
Fortnightly College Radio Report	25.00
Intercollegiate Broadcasting System	125.00
ASCAP (royalties on records)	125.00
	505.00

Records:

These records are unavailable as promotional copies, such as classical, some jazz, and back rock albums. Record companies are drastically cutting their budgets, so it is becoming increasingly difficult to get records.

600.00

Tapes:

Blank cassettes for interviews and airchecks	46.00
Blank carts for Public Service Announcements	50.00
Reel to Reel tape for interviews	48.00
	144.00

WMHC'S BUDGET PROPOSAL FOR 1982-1983 TOTAL $7924.00

TYPE

Mid-Semester Report: 1983-1984

TYPE

Organization: WMHC-FM

Treasurer: Susan McLoughlin President: Mary Frances Rocthiel

First Semester Allocation: 3552.41

Source of 1st Semester Allocation:

1) Unused SGA funds from 82-83 carried over to 83-84	488.59
2) Funds received 1st semester, 83-84	3552.41
Total 1st Semester Allocation:	4041 -
Income earned 1st semester through fundraising projects:	—
Total funds (Add SGA Allocation and funds raised 1st semester)	4041 -

Expenditures: Using your 1st semester total (i.e. SGA Allocation + Income you have raised), give a breakdown of your expenses. What you did not spend, record it as carryover to 2nd semester. Estimate 2nd semester expenses. (Note the funds you must justify in the 2nd semester column must be the total of your 2nd semester SGA allocation, any funds you anticipate raising, and the carryover from 1st semester.)

	1st semester	2nd semester
Postage	108 -	150 -
Telephone	50.26	70 -
Office Supplies	44.24	50 -
Printing costs	73 -	100 -
Steno	70.55	50 -
Equipment	1073.32	271 -
Entertainment	—	—
~~Lectures~~ conference	—	350 -
Maintenance	33.99	—
Refreshments	113.25	100 -
Other U.P.I. News	1806.67	1700 -
Other Literature	175 -	—
Other Records / Tapes	—	700 -
Other Depreciation Fund	500 -	500 -
Total Amt. of Allocation Used	4048.28	4041 - (Grand total of 2nd Sem. expenses.)
Carryover to 2nd semester (equals Total alloca. - Tot. Allo. used)	—	
Total Allocation (equals Amt. used + Carryover)	—	

(Over)

TYPE TYPE

List Activities and Events which your organization has sponsored for 1st Semester.

WMHC maintained the operation of its broadcasting station and sponsored a party in Wilbur to celebrate the station's switch to stereo.

List your organization's plans for 2nd Semester.

WMHC plans to continue operation of its station. The station is in the process of organizing a news underwriting team and designing a new t-shirt design for 1984 fund raising.

Return these forms to P.O. 1717 on Monday, February 13 by 5:00 p.m.

LD

TYPE

8242 Approved

TYPE

Mount Holyoke College
STUDENT GOVERNMENT ASSOCIATION
Budget Request Form
for Academic Year
1984-1985

WMHC-FM

Name of Organization

Susan McLoughlin
Treasurer

Purpose of Organization: To provide continuing operation of a non-commercial, educational radio station.

How Organization enforces activities fee collection: Station members are required to pay the SGA fees.

SOURCES OF INCOME FOR 1983-1984:

(1) Unused SGA funds from 82-83 carried over to 83-84	488.59
(2) Funds received from SGA 1st semester	3552.41
(3) Funds received from SGA 2nd semester	4041 -
(4) Contingency funds received from SGA for 83-84	xx
Total funding from SGA for 83-84 (i.e. add (1), (2), (3), (4) above)	8082 -
Other Income (This is the total of ticket sales, subscriptions, advertising, etc.)	100 -
Non-SGA Carryover from 82-83	xx
TOTAL INCOME, 83-84	8182 -
Amount spent 1st semester 83-84	4048.28
Amount spent 2nd semester 83-84, anticipated	4033.72
Total Amount spent 83-84 (Add 2 lines above)	8082 -
Carryover to 84-85 (i.e. Total Income minue Total Amount Spent)	xx
Amount required from SGA for 84-85	8242 -

Budget Request - 1

INCOME

	Anticipated Income for 83-84	Actual Income, 83-84	Proposed Income, 84-85
Total SGA Funding	8082 -	8082 -	8242 -
Ticket Sales			
Subscriptions			
Advertising		100 -	1000 -
Other Fundraisers			
TOTAL INCOME	8082 -	8182 -	9242 -

EXPENDITURES

	Anticipated Expenditures 83-84	Actual Expenditures 83-84	Proposed Expenditures 84-85
Postage	585 -	258 -	260 -
Telephone	195 -	120.26	125 -
Office Supplies	175 -	94.24	100 -
Printing Costs	475 -	173 -	300 -
Steno	170 -	120.55	167 -
Equipment	3742 -	1444.32	2,000 -
Entertainment			
Conference Registration Fees ..	350 -	350 -	400 -
Transportation Fees			
Lectures			
Maintenance/. Replacements	300 -	33.99	100 -
Refreshments	65 -	213.25	215 -
Other U.P.I. ..	(equipment)	3499.39	3575 -
Other Depreciation ..	1,000 -	1,000 -	1,000 -
Other Literature ..	475 -	175 -	200 -
Other Records / Tapes	550 -	700 -	800 -
TOTAL EXPENDITURES	8082 -	8182 -	9242 -

MOUNT HOLYOKE COLLEGE
Student Government Association

Budget Request Form
Contingency Funding
1984 - 1985

PLEASE TYPE

PLEASE

WMHC-fm
Name of Organization

Caryl Casden
Treasurer

Purpose of Organization: To provide continuing operation of a non-commercial, educational radio station.

We will use this contingency money to fund the first annual WMHC Awards Banquet. Cost of the banquet is $300--we will raise $150 by donations. The awards ceremony will encourage DJs to improve their skills and is open to the campus.

1.) Amount Received from SGA for 84-85		8242--
2.) Amount Carried Over from 83-84	-	6-
3.) Other Expected Income for 84-85	+	1000-
4.) Sub-total of Income: (add: lines 1-3)	=	9248-
5.) Amount Requested from Contingency Fund	+	150-
6.) Total Income. (add lines 4 and 5)	=	9398-
7.) Anticipated expenses for 84-85	-	9392-
8.) Balance to be Carried Over to 84-85 (subtract line 7 from line 6)	=	6-

How Will Your Organization Enforce Activities Fee Collection: All members are required to pay the SGA fee.

PLEASE TYPE

SGA BUDGET REQUEST FORM
Contingency Funding
1984-1985

INCOME	Amount for 84-85
SGA Allocation Received:	8242-
Contingency Funding Request:	150-
Sales or Subscriptions:	
Advertising:	
Other -- Includes receipts from candy sales, parties, raffles, etc.	936.50
Total Income:	9328.50

EXPENDITURES	Proposed Expenditures for 84-85
Postage:	160-
Telephone:	100-
Office Supplies:	173.21
Printing Costs:	394-
Steno:	122-
Equipment:	1999.17
~~Entertainment:~~ other: AWARDS BANQUET	150-
Lectures:	400-
Maintenance:	xx
Refreshments:	163.43
Other . LITERATURE/IBS DUES . . .	355-
Other . UPI	3575-
Other . DEPRECIATION	1000-
Other . RECORDS/TAPES	800.19
TOTAL EXPENDITURES:	9392-

/TYPE/ Mid-Semester Report: 1984-1985 /TYPE/

Organization: WMHC

Treasurer: Caryl Casden President: Sally Seltzer

First Semester Allocation: $4121.00

Source of 1st Semester Allocation:

1) Unused SGA funds from 83-84 carried over to 84-85 (Check Sept. bank statement)	6.00
2) SGA Funds received 1st semester, 84-85	4121.00
Total 1st Semester Allocation:	4127.00
Income earned 1st semester through fundraising projects:	936.50
Total funds (Add SGA allocation and funds raised 1st Semester	5033.50

Expenditures: Using your 1st semester total, give a breakdown of your expenses. What you did not spend, record it as carryover to 2nd semester. Estimate 2nd semester expenses. (Note the funds you must justify in the 2nd semester column must be the total of your 2nd semester SGA allocation any funds you anticipate raising, and the carryover from 1st semester.)

	1st semester	2nd semester
Postage	63.25	96.75
Telephone	50.25	74.75
Office Supplies	125.86	75.00
Printing costs	344.00	50.00
Steno	52.31	114.69
Equipment	1081.17	918.00
~~Entertainment~~ Yearbook ad	90.00	----
~~Lectures~~ Conference	----	400.00
Maintenance	----	75.00
Refreshments	113.43	100.00
Other Liturature/IBS dues	265.00	----
Other UPI news	----	3575.00
Other Depreciation	500.00	500.00
Other Albums/tapes	358.19	442.00
Total Amt. of Funds Used	3043.46	6421.19
Carryover to 2nd semester (equals Total Funds - Total Funds used)	1920.04	(Grand total of 2nd Sem. expenses.)
Total Funds (equals Amt. used and Carryover)	5033.50	

(Over)

/TYPE/ /TYPE/

List Events which your organization has sponsored for 1st Semester.

WMHC maintained the operation of its station and co sponsored CPC events.

Describe fundraising events your organization held.

WMHC sold tee shirts, held a hair cut-a-thon, and provided music and dj's for campus parties.

List your organization's plans for 2nd Semester.

WMHC plans to continue operation of its station. It is also in the process of designing a new tee shirt for second semester fund raising.

Return these forms to P.O. 746 on Friday, March [illegible] 5:00 p.m.

/TYPE/ /TYPE/

MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION
Budget Request Form
For Academic Year
1985-1986

WMHC-fm
Name of Organization

Caryl Casden
Treasurer

Purpose of Organization: To provide continuing operation of a non-commercial educational radio station.

How Organization enforces activities fee collection: Station members are required to pay the SGA fee.

SOURCES OF INCOME FOR 1984-1985:

(1) Unused SGA funds from 83-84 carried over to 84-85 =	6-
(2) Funds received from SGA 1st semester =	4121-
(3) Funds received from SGA 2nd semester =	4121-
(4) Contingency funds received from SGA for 84-85 =	150-
(5) Total funding from SGA for 84-85 = (add (1), (2), (3), (4) above	8398- 6 -8356
(6) Other Income: (This is the total of ticket sales, subscriptions, advertising, etc.)	936.50
(7) Non-SGA Carryover from 83-84:	xx
(8) TOTAL INCOME, 84-85: (Add (5), (6), (7)	9334.50
(1) Amount spent 1st semester 84-85:	3043.46
(2) Amount spent 2nd semester 84-85: anticipated	6348.54
(3) Total Amount spent 84-85: (Add (1), (2) above)	9392-
Carryover to 85-86: (i.e. Total Income minus Total Amount Spent, (8)-(3)	xx
Amount required from SGA for 85-86:	8906-

8106 3.C. Increase
P.18.

INCOME

	Anticipated Income for 84-85	Actual Income 84-85	Proposed Income 85-86
Total SGA Funding	8242-	8398-	8906-
Ticket Sales			
Subscriptions			
Advertising			
Other Fundraisers	1000-	936.50	1000-
Non-SGA Carryover			
TOTAL INCOME	9242-	9334.50	9906-

EXPENDITURES

	Anticipated Expenditures 84-85	Actual Expenditures 84-85	Proposed Expenditures 85-86
Postage	260-	160-	165-
Telephone	125-	100-	125-
Office Supplies	100-	173.21	150-
Printing Costs	300-	394-	350-
Steno	167-	122-	127-
Equipment	2000-	1999.17	2000-
Entertainment Awards Banquet - this banquet		150-	200-
Conference Registration Fees	400-	400-	420-
Transportation Fees			
Lectures Literature/IBS dues	200-	355-	300-
Maintenance	100-	xx	100-
Refreshments	215-	163.43	144-
Other U.P.I.	3575-	3575-	3675-
Other Depreciation	1000-	1000-	1000-
Other Records/Tapes	800-	800.19	1150-
TOTAL EXPENDITURES	9242-	9392-	9906-

TYPE

MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION
BUDGET REQUEST FORM
FOR ACADEMIC YEAR
1986-1987

TYPE

WMHC-fm
NAME OF ORGANIZATION

Caryl Casden
TREASURER

Purpose of Organization: To provide continuing operation of a non-commercial, educational radio station.

How Organization enforces Activities fee collection: Station members are required to pay the SGA fee.

SOURCES OF INCOME FOR 1985-1986:

(1)	Unused SGA funds from 84-85 carried over to 85-86 =	xx
(2)	Funds received from SGA 1st semester =	4447--
(3)	Funds received from SGA 2nd semester =	4459--
(4)	Contingency funds received from SGA for 85-86 =	440--
(5)	Total Funding from SGA for 85-86 = (add (1), (2), (3), (4) above)	9346--
(6)	Other Income: (This is the total of ticket sales, subscriptions, advertising, etc.)	689.19
(7)	Non-SGA Carryover from 84-85:	6--
(8)	TOTAL INCOME, 85-86: (Add (5), (6), (7)	10041.19
(1)	Amount spent 1st semester 85-86:	3198.80
(2)	Amount spent 2nd semester 85-86: anticipated	6894.43
(3)	Total Amount spent 85-86 (Add (1), (2) above)	10093.23
	Carryover to 86-87 (i.e. Total Income minus Total Amount Spent, (8)-(3)	xx
	Amount required from SGA for 86-87	9086--

/TYPE/ BUDGET REQUEST FORM - Page 2 /TYPE/

INCOME

	Anticipated Income for 85-86	Actual Income [illegible]	Proposed Income 86-87
Total SGA Funding	8906--	9346--	9086--
Ticket Sales			
Subscriptions			
Advertising			
Other Fundraisers	1000--	689.19	800--
Non-SGA Carryover	6--	6--	
TOTAL INCOME	9912--	10041.19	9886--

EXPENDITURES

	Anticipated Expenditures 85-86	Actual Expenditures 85-86	Proposed Expenditures 86-87
Postage	165--	180--	200--
Telephone	125--	100--	125--
Office Supplies	150--	230--	225--
Printing Costs	350--	425--	420--
Steno	127--	220--	200--
Equipment	2000--	2000--	2000--
xxxxxxxxxxxxxx Awards Banquet	200--	100--	100--
Conference Registration Fees	420--	860--	570--
Transportation Fees			
xxxxxxxxxLiterature/IBS dues	300--	280--	375--
Maintenance	100--	287.51	100--
Refreshments	144--	144.62	150--
Other News Service	3675--	3816.10	3646.24
Other Depreciation	1000--	1000--	1000--
Other Records/tapes	1150--	450--	774.74
TOTAL EXPENDITURES	9906--	10093.23	9886--

FINAL

TYPE

TYPE

MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION
BUDGET REQUEST FORM
FOR ACADEMIC YEAR
1987-1988

WMHC-FM
NAME OF ORGANIZATION

Charlotte W. Reed
TREASURER

Purpose of organization: To provide continuation of the operation of a non-commercial, educational radio station

How organization enforces activities fee collection: Station members are required to pay the SGA fee or they are not allowed on the air

SOURCES OF INCOME FOR 1986-87:

(1) Unused SGA funds from 85-86 carried over to 86-87 =	203.41
(2) Funds received from SGA 1st semester =	3602.75
(3) Funds received from SGA 2nd semester =	4543.00
(4) Contingency funds received from SGA for 86-87=	-------
(5) Total funding from SGA for 86-87 = (add 1, 2, 3, and 4 above)	8349.16
(6) Other income: (total of all fundraising, ticket sales, etc.)	249.00
(7) Non-SGA carryover from 85-86	-------
(8) Total income, 86-87: (add 5, 6, 7)	8598.16

(1) Amount spent 1st semester 86-87:	2744.76
(2) Amount spent 2nd semester 86-87: (anticipated)	5853.00
(3) Total amount spent 86-87: (add 1, 2 above)	8597.76
Carryover to 87-88: (i.e. total income minus total amount spent, 8 - 3)	.40
AMOUNT REQUIRED FROM SGA FOR 87-88	9000--

WMHC

E

BUDGET REQUEST FORM - Page 2

TYPE

INCOME

	Anticipated Income for 86-87	Actual Income for 86-87	Proposed Income for 87-88
Total SGA funding	9086--	8349.16--	9000--
Ticket sales	-------	-------	-------
Subscriptions	-------	-------	-------
Advertising	-------	-------	-------
Other fundraisers ...	750--	249--	500
Non-SGA carryover ...	-------	-------	.40
TOTAL INCOME	9836--	8598.16	9500.40

EXPENDITURES

	Anticipated Expenditures 86-87	Actual Expenditures 86-87	Proposed Expenditures 87-88
Postage ...	200--	400--	400--
Telephone ...	125--	125--	125--
Office Supplies ...	225--	200--	200--
Printing Costs ...	420--	454.86	450--
Steno ...	200--	200--	200--
Equipment ...	2000--	550--	805-- *
~~Entertainment~~ Awards Banquet	100--	100--	100--
Conference Fees ...	570--	570--	570--
Transportation Fees...	-------	-------	-------
~~Lectures~~ Literature/IBS dues	375--	375--	375--
Maintenance ...	100--	100--	100--
Refreshments ...	150--	50--	100--
Other NEWS SERVICE	3646.24	3717.90	3800--
Other DEPRECIATION	1000--	950--	1000-- **
Other RECORDS/TAPES	774.74	775--	775--
TOTAL EXPENDITURES	9885.98	8597.76	9000--

*The equipment budget pays for new equipment; this year's expenditures in this catagory were so low because our new cart machine (which is worth almost $1800--) was donated. This is a highly unusual situation. Since we don't foresee buying any major pieces next year the proposed amount is small.

** Depreciation refers to the repairs made on all equipment to keep it in normal working order; all new parts, cleaners, and small pieces come under this budget.

[1987/88?]

WMHC

WMHC is the college radio station. Our purpose is to serve the public interest by supplying our audience with alternative music, news, weather, public service announcements and community updates.

This year we have done many fundraisers, including T-shirt sales, record sales, and two concerts featuring local bands, the last one co-sponsored by the Mount Holyoke News.

WMHC participates in Community Day, and in the past year we have begun to DJ some other campus events, such as the Big Sister/Little Sister picnic last semester and the upcoming BMW weekend.

Our next fundraiser is a record sale in ~~Chapin~~ Wilbur on April 5, 6, and 7 from 11-4.

MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION

BUDGET REQUEST FORM
FOR THE ACADEMIC YEAR 1990-91

Note: *To be accepted, this form must be legible. Please type or print neatly in black pen.*

Name of Organization: WMHC-FM

BUSINESS MGR.
~~Treasurer~~: SUZANNE WERTMAN **Extension:** 3132 **P.O. Box:** 2567

Purpose of Organization: To provide campus & community with radio communication.

Major Events Funded During 1989-90:
See below

Major Events Budgeted for 1990-91:
Maintenance and operation of WMHC-Fm.

Funding Information:

Beginning Bank Balance Sept. 1989	$ 1260.68
Current Bank Balance	$ 4699.38
SGA Allocation for 1989-90	$ 10,075.00
SGA Contingency for 1989-90	$ —
*Requested SGA Allocation for 1990-91	$ 8900.00 Approved

*Complete WORKSHEET on Page 4 to compute amount of SGA Allocation

Organizations are advised that all budget information and requests for funding submitted to SGA are considered public records which are distributed to the College at large. Requests for confidential budgets/funding cannot be honored.

Date Budget Received: Signature of Treasurer: Suzanne M. Wertman
MR 3/30/90

MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION

BUDGET REQUEST FORM - EXPENSE SECTION

Name of Organization WMHC - FM

Expenditures

	Actual Expenditures Spring, 1989	Actual Expenditures Fall, 1989	Anticipated Expenditures Spring, 1990	Proposed Budget 1990-91
Telephone		152.21	325.00	400.00
Postage		160.47	190.00	350.00
Copies/Printing (Steno/Printing)		313.49	350.00	600.00
Office Supplies		164.63	75.00	220.00
Refreshments		19.11	10.00	30.00
Dues		320.00	173.00	500.00
Conference Exp.		887.70	—	550.00
Transportation		225.86	—	150.00
CONCERTS/PARTIES ~~Lectures~~		1032.60	1500.00	2500.00
Equipment/Maint.		$140.24	200.00	400.00
Advertising		—	—	—
PMT. TO DJ'S ~~Resale Merchandise~~		112.50	375.00	500.00
Other Expenses: (Please Specify)				
NEWS SERVICE		2214.28	2600.00	6000.00
RECORDS		54.95	600.00	500.00
DEPRECIATION		300.00	200.00	500.00
MISCELLANEOUS		210.22	50.00	75.00
Totals:		6308.26	6648.00	13275.00

MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION

BUDGET REQUEST FORM - INCOME SECTION

Name of Organization: WMHC - FM **Page 3**

Sources of Income

	Actual Income from Fall, 1989	Anticipated Income for Spring, 1990	Estimated Income for 1990-91
SGA Allocation	5037.50	5037.50	XXXXXX
SGA Contingency or Special Funding	—	—	XXXXXX
Advertising Revenue	—	160.00	500.00
Vendor Profits	—	20.00	100.00
Ticket Sales	288.00	—	300.00
T-Shirt Sales	36.00	—	—
Merchandise Sales	—	—	—
Bake Sales	—	—	—
Other Income (Please Specify)			
INSURANCE MONEY FOR FLOOD LOSSES	3035.00	—	—
DJ party services	150.00	600.00	800.00
APAU party	—	5.75	—
—	—	—	—
Totals:	8546.50	5823.25 ~~5663.25~~	1700.00

MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION

BUDGET REQUEST FORM - WORKSHEET

Name of Organization: **Page 4**

TO CALCULATE 1990-91 ALLOCATION:

Enter *Beginning Bank Balance Sept. 1989* from Page 1:		126.68	Line 1
Enter *Total Actual Income Fall 1989* from Page 3:	+	8546.50	Line 2
Add Lines 1 and 2	=	9807.18	Line 3
Enter *Total Actual Expenditures Fall 1989* from Page 2	-	6308.26	Line 4
Subtract Line 4 from Line 3	=	3498.92	Line 5
Enter *Anticipated Income Spring 1990* from Page 3	+	5823.25	Line 6
Add Lines 5 and 6	=	9322.17	Line 7
Enter *Anticipated Expenditures Spring 1990* from Page 2	-	6648.00	Line 8
Subtract Line 8 from Line 7 Line 9 represents Estimated Bank Balance as of May, 1990. This should not be a negative number.	=	2674.17	Line 9
Enter *Total Estimated Income 1990-91* from Page 3	+	1700.00	Line 10
Add Lines 9 and 10	=	4373.00	Line 11
Enter Total Proposed Budget 1990-91 from Page 2		13275.00	Line 12

rounded

Enter the <u>difference</u> between Line 11 and Line 12 here $ 8900.00

This figure represents the total amount of SGA funding needed for 1990-91.

Enter this amount on Page 1 *<u>Requested SGA Allocation for 1990-91.</u>*

This group has an equipment fund at the comptroller's office which has $10,000.00 in it for both new equipment and replacement equipment for pieces which have broken down. SGA traditionally has given about $500.00 each year for this fund under the category "Depreciation." The ways and means representative should be aware of this account and monitor how much goes in and out of it. negotiations should go on during 190-91 to put a cap on this account. See Dr. Ryack.

1/27/92

Mount Holyoke College
Student Government Association

Special Funding Application
Organization Information Form

Application for funds in the fall (spring) of 1993
Date Jan 26, 1993
(circle one)

Name of Organization:
WMHC

Treasurer: Jennifer Fisher P.O. 1099
X 3095

President or
Chair: Lisa Kovalovich P.O. 2507 X 4187

Number of students currently involved organization: 80

Fill in periods of continuous activity of the organization at Mount Holyoke College.
From Fall semester of 1951 to Spring semester of 1993
From _____ semester of 19___ to _____ semester of 19___
From _____ semester of 19___ to _____ semester of 19___

Purpose of
Organization: WMHC provides a means for students, Faculty, ~~and~~ Five college, and community members to develop skill and proficiency in Radio Broadcasting.

How has or will the organization contribute to the Mount Holyoke Community outside of the
organization
members? WMHC provides Mount Holyoke College and the surrounding community with Radio programming of an educational and cultural nature, as well as to provide entertainment

Is membership available to all Mount Holyoke College students? If not, please explain. Does the organization have any requirements (dues, skills, background, etc.): YES

WMHC is open to all Mount Holyoke and Five college students as well as Faculty and staff and community members. Members must complete a semester long training program including classwork & hand on training to receive an FCC license to be on the air. Anyone may help with OFF air duties in the station.

Who should the Ways and Means Committee contact if there are questions:
name Jennifer Fisher position Business Manager p.o. 1099 X 3095
name Lisa Kavalovich position General Manager p.o. 2507 X 4187

Semester Budget Proposal - Activity Costs

Fill in the following in chronological order. Include semester plans for the semester in which you are applying for funds only. Put an astrik (*) by the activities or events which have already taken place. Place # sign next to activities that have not taken place, but are within the current budget. Place two astriks (**)next to events which require special funding.

Activity and description (Indicate if activity has admission or other fee and amount)	approx. date(s)	# of people expec.	Cost description	amount
1.				
			Total:	
2.				
			Total:	

WMHC is not planning any activities that will cost the station money this semester

Semester Budget Proposal - Overhead Costs

Fill out the following form with the overhead costs for the semester in which you are applying for funds only. Put an astrik (*) next to costs which have already been paid this semester. Place a # sign next to costs which have not been purchased, but are within the current budget. Place two astriks (**) next to costs which require special funding.

		Description	Amount	Total
Equipment	#	Repair buffer amp for 1 unit		$50.00
Telephone	#		$200.00	$200.00
Copies/Printing	#		$100.00	$100.00
Office Supplies	#		$100.00	$100.00
Dues	#	Broadcasting system	$195.00	
		ASCAP	$195.00	$290.00
Transportation				

**	7 pay cards for AP debit	$6421.17	
			$6421.17
Rentals			-
			-
Other	# [illegible]	$116.00	
	200 x 4 x .14½ = bulk hauling price	-	
			$116.00
			-
	* Past Total		
	# Future Total		-$856.00
	** Special Total		-$6421.17
	Overhead total		-$7277.17

Income Report

Please fill out the following for the four most recent semesters the organization has been active

	Actual Income from Fall, 1991	Actual Income from Spring, 1992	Actual Income form Fall, 1992	Expected Income for ~~Spring 1993~~
SGA Allocation	$394.50	$394.50	$1575.00	XXXXXXXX
SGA Contingency Funding	—	—	—	XXXXXXXX
SGA Special Funding	—	—	—	* —
Advertising Revenue	$540.00	$540.00	—	*$300.00
Vendor Profits	$105.00	$65.00	$55.00	*$55.00
Ticket Sales (give activity # and do each individually)	—	—	—	$170.00 Tower Treat Pizza Hut
Dues or Membership fees	—	—	—	* —
Merchandise Sales	—	—	$161.00	*$172.00 Hats
Bake Sales	—	—	—	* —
Other Income (Please Specify) dj parties	$185.00	$460.00	$700.00	$1500.00
Haircuts				$250.00

Totals:	$484.50	$415.50	$291.50	

Semester Total: $1597.50*

Semester Budget Proposal - Worksheet

Semester Allocation $1512.48

- (*)Past Activities —

- (*)Past Overhead —

= Current Balance $1512.48

- (#)Future Activities —

- (#)Future Overhead $856.00

- (**)Special Activities —

- (**)Special Overhead $1421.17

+ Expected Income $1597.00

Total -$1167.69

Note: This number should be negative. Place this number in the space below without the negative sign. If it is not negative perhaps you do not need special funding.

=Requested Special Funding -$1167.69 +1813.97 CURRENT CHECKBOOK Balance

= -$2,354.22

The special funding fund is set up every year with a specified amount designated in it. The Ways and Means Committee proposes this amount based on the past demand for it and what the budget allows. Senate sets the final amount by passing it during budget hearings. Since there is a limited amount available, budgets need to be as accurate as possible. Furthermore, the organization will be held accountable for any unspent funds at the end of the year when the audit is done. Therefore do not cushion the figures.

The SGA funds are the activities fees that is collected come from every Mount Holyoke Students tuition. The honor code is applicable to the students requesting to use these funds for the benefit of the community. Please help us be accountable to you, and the rest of the Mount Holyoke Students by being as honest and comprehensive as possible when filling out this application - neither leaving out, inflating, or deflating information. The application is in depth and may require effort and research on the part of the organization. It is advised that the entire organization is consulted when completing this application.

Thank you,

The Ways and Means Committee

Name of Organization Member who completed application:

Jennifer Fisher

Position in Organization Business Manager P.O. Box 1699

X 3095

Signature Jennifer A. Fisher

WMHC AND THE ASSOCIATED PRESS

CHRONOLOGY OF EVENTS

May 1991: This month was the last time WMHC paid an AP bill

Sept. 1991: WMHC Board decides to look into discontinuing the Associated Press service due to lack of interest on the part of station dee jays to do the news

Sept. 18, 1991: Phone records show a three minute call to the Associated Press. Karla Tramutola, WMHC Business Manager at the time, states in her affidavit that she contacted AP to discuss discontinuing service, though she can not now remember what was said during this conversation. It was also around this time that she informed AP in writing that WMHC wished to discontinue service. The issue being up in the air, she placed a sign on the AP machine in the station stating it was not to be used.

Dec. 12, 1991: ½ minute call made to the Associated Press, contents of the call are unknown.

Feb. 1992: Having gotten no definite response from the Associated Press, the WMHC Board at this time requested the help of our advisor Bill Farrington.

Spring 1992: The AP machine was disconnected and placed in a closet in Blanchard to make room for our computer.

Sept. 1992: WMHC was still receiving bills from AP and decides to ask the Treasurer's Office for help in resolving the problem.

Oct. 1992: Jennifer Episcopia, then General Manager, turns over all AP bills and related materials to Marvin Kuipers.

Nov. 1992: Marvin Kuipers contacted me to talk about AP situation.

Nov. 17, 1992: I met with Marvin Kuipers. He asked me to explain the whole situation to him. I got the impression that he did not know anything about the situation. He asked me to look for a copy

of the contract and to call and talk to Kevin Callinan, our Associated Press contact.

Nov. 18, 1992: I spent the afternoon in the station looking for a copy of the contract.

Nov. 19, 1992: I called Kevin Callinan. He informed me that our service had been shut off on Nov. 9, 1992 and someone should have already been to the station to disconnect the AP machine and take it away. He also agreed to send me a copy of the AP contract.

Dec. 1, 1992: I again met with M.K. and told him I was still waiting for a copy of the contract. He told me he had spoken with Bruce Keyes, Assistant Business Manager for the college, and he was interested in helping to resolve our problems with the Associated Press.

Dec. 2, 1992: Received the contract in the mail. The contract was signed in Dec. 1990, and from what I understood service could only be discontinued after the first two years or two year periods after that.

Dec. 3, 1992: I called Bill Farrington to ask what he did back in February after the board asked for his help. He said he turned everything over to the Treasurer's Office, specifically, Marvin Kuipers. He said Marvin had gotten back to him and said there was not much we could do, the contract was legal and binding. Bill also called the Associated Press and told them to deal directly with the Treasurer's Office and not the radio station.

Dec. 3, 1992: I called Ellen Martin, the News Director in 1990 when the contract with AP was first negotiated. She basically reiterated what was already stated in the contract, that we were not allowed to break service until the first two years had passed.

Dec. 3, 1992: Talked to Amy Winn, SGA Treasurer, who advised me to apply for Special Funding.

Dec. 7, 1992: I met again with Marvin Kuipers who looked at the contract and said he thought it looked binding. I told him I already knew this and brought up the fact that because the radio station had not been told this sooner, we

no longer had the funds to pay the bill. I told him that Bill Farrington had contacted him in February but Mr. Kuipers did not remember ever seeing the contracts before and denied that he had the original copy of the contract. He offered to turn me over to Bruce Keyes, whom he said he had explained the situation to and had expressed an interest in helping us negotiate 1) not paying, 2) a lower amount, or 3) a reasonable payment plan. I agreed and he took me to meet Mr. Keyes. He was not in so I left my name and number.

Dec. 7, 1992: B.K. calls to ask what I want. He says first off that he in not a lawyer and he knows no details about the AP situation. I asked to set up an appointment so I could explain the whole situation. He again states he does not know what he can do for me. I insist on meeting him and I make an appointment for 10:30 the next day. He agreed but said if we didn't have the money to pay the bill, he didn't know where we were going to get the money to pay for a lawyer to fight the bill. (Throughout the conversation I found Mr. Keyes to be very rude and unwilling to even listen to what I had to say.)

Dec. 8, 1992: Jackie calls to say B.K. has to cancel our meeting and he will call later to reschedule our appointment.

Dec. 9, 1992: I have not heard from B.K. so I call and set up an appointment for the next day.

Dec. 10, 1992: Mr. Keyes is 10 minutes late for our meeting. He again prefaced everything by saying he was not a lawyer. He is surprised to see his name is on the contract. He says the only thing he can do is call and try to negotiate. He said the station's options were 1) to pay, 2) to not pay and risk a lawsuit, or 3) negotiate a lower amount since we had not used the machine in a year. He tells me I need to get an affidavit signed by as many people as possible, pinning down a date when the machine was turned off and it need to be signed by someone higher up in the administration. I also brought up the our December invoice because our service had been cut off in November so we should not have been billed for December. He said he would work on it and get back to me.

Dec. 10, 1992: Alicia Carosso tells me she has been to our mailbox and there is a notice that WMHC missed

the last three SGA meetings, meaning we lose 4% of funding next semester. I called Jennifer Wirth, our SGA rep, to find out why she missed the meetings. She later leaves a message on my machine saying she had been told last year that WMHC had lost its SGA funding, she could go, or not go depending on whether or not she felt like it. She said she was busy those three nights and couldn't find a replacement so she just didn't go. She did express an interest in continuing to be WMHC's SGA rep next semester. (Jen Wirth was our SGA rep last spring, she attended the budget hearings and should have known that WMHC did indeed receive funding.)

Dec. 13, 1992: At our staff meeting I talked to Jen Wirth. She said it was Jen Episcopia who told her she was not required to go to the SGA meetings.

Dec. 13, 1992: I called Jen Episcopia who denied ever having any such conversation with Jen Wirth.

Dec. 16, 1992: In our last board meeting of the semester, the board discussed the whole AP situation. The board agreed that clearing up the AP bill would be our top priority for the spring

semester. We talked about fundraising efforts, including vendors, selling our hats, a haircut-a-thon, and the Tower Theatres promotion.

Dec. 18, 1992: I called Bruce Keyes to see what progress he had made with the Associated Press. He had not as yet contacted Kevin Callinan. He thanked me for reminding him and said he would try calling today. He called back about an hour later confused about the connection between WMHC and the MHC News. (There is no connection.) Mailed a letter to Karla Tramutola asking her to call me immediately.

Dec. 23, 1992: Talked to Karla about the situation. She said she would get an affidavit to me as soon as possible.

Dec. 29, 1992: Sent a letter to the Associated Press saying WMHC wished to discontinue its service. (The letter was sent just in case our service hadn't already been discontinued.)

Jan. 4, 1993: I sent a letter to Bruce Keyes reminding him of the situation and telling him I needed to know the amount WMHC would be expected to pay by Jan. 25, 1993 , so that I could fill out

the special funding form.

Jan. 24, 1993: Received in the mail both the affidavit from Karla and a letter from B.K. describing the payment plan he negotiated.

Jan. 26, 1993: I called B.K. to discuss the arrangement. He said that was the best he could do without getting nasty with Kevin Callinan. He also said that I should start sending them their monthly check.

Jan. 26, 1993: I called Bill Farrington. He told me he was sure the original copies of the contract were somewhere in the Treasurer's office. He doesn't remember who at the station he told about M.K. assessment of the situation back in February. He told me if I could call back in a few days he would look for the notes he kept on the situation.

Jan. 27, 1993: Turned in the special funding form. I met with the board and explained the whole situation. Everyone seemed to accept the situation and it was decided that Jen Wirth would not be our SGA rep but rather each board member signed up to go to one meeting. I will post the

schedule of meetings in the station as well as take responsibility for calling the appropriate board member before each meeting to remind her.

December 29, 1992

To whom it may concern;

This letter is to inform you that WMHC-FM, the Mount Holyoke College radio station, no longer wished to continue its use of the news service currently being provided by the Associated Press. The WMHC Board of Directors has carefully discussed the issue of terminating our service and is fully aware of the implications of this decision. Therefore, as the first two years of our contract comes to a close on December 31, 1992, we wish for our service to end on this date.

Sincerely,

Jennifer A. Fisher

Jennifer A. Fisher

Business Manager, WMHC

January 4, 1993

Dear Mr. Keyes,

I am writing to update you on my progress on the AP situation. I have been in contact with WMHC's former Business Manager who was responsible for seeing the AP machine was not used last year after the board decided to cancel our news service. She has informed me that a sign was placed on the machine last fall which clearly stated the machine was not to be used and which made use of the machine impossible unless this sign was removed. She is in the process of sending me an affidavit stating this fact. As to when the machine was actually disconnected, I am still trying to find the person who disconnected the machine and determine the actual time this action was taken.

In terms of your negotiations with the Associated Press, I hope you have been able to contact Kevin Callinan and reach some sort of agreement. The radio station acknowledges its fault in this matter and wishes to settle our debt as soon as possible. To do this we are planning many fundraising activities as well as applying for special funding from the Student Government Association. Since, however, we owe such a substantial amount of money, any reduction in our bill or long term payment plan you may be able to negotiate would be helpful. I ask only that you get to me a definite amount the radio station must pay and the terms on which it must be paid by January 25, 1993, since I

need to turn in our special funding form to the SGA Treasurer soon after this date and my request can only be complete after I know the amount WMHC is responsible for paying.

Again I would like to thank you for your help in this matter. WMHC very much would like to correct its error in judgement and have this debt behind us so we can start off next year with a clean slate.

Sincerely,

Jennifer A. Fisher

Jennifer A. Fisher

Business Manager, WMHC

State of New Jersey,)
)ss.
County of Morris ,)

On this thirtieth day of December, 1992, before me, Joseph L. Tramutola, Jr., of the Township of Mendham, an Attorney at Law of the State of New Jersey, within and for the county aforesaid, personally appeared Karla Tramutola, former Business Manager for Mount Holyoke College's radio station, WMHC, of the County of Hampshire, State of Massachusetts, who, being by me duly sworn, on her oath says that the foregoing is her account of the status of the AP machine.

I was the Business Manager for WMHC from September 1991 through May 1992. In September 1991 the WMHC Board decided at a meeting not to use the AP service due to the expense involved as well as the lack of utility of such a service. Subsequent to the meeting in September 1991 I wrote and called the Associated Press making it known that we were not using nor needed to use this service any longer. The Board was aware of what I had done. From September 1991 through May 1992 the AP machine was not in use. My attempts to receive advice from Bill Farrington, WMHC's advisor, were not successful.

Karla Tramutola

Subscribed and sworn to before me at the county aforesaid this thirtieth day of December, 1992.

My Commission expires on ----------.

Joseph L. Tramutola Jr.
(Attorney at Law)

MOUNT HOLYOKE COLLEGE
PURCHASING DEPARTMENT
INTEROFFICE MEMO

TO: Jennifer A. Fisher

FROM: Bruce D. Keyes BDK

DATE: January 20, 1993

SUBJECT: Associated Press

Kevin Callinan of the Associated Press has offered to allow your organization to pay the balance due them over a ten month period. No interest would be added. If you find this acceptable you will be making nine payments of $917.31 and one payment of $917.26. Call me at extension 2049 if you wish to discuss this issue.

NEW 12/31/91 LP

AGREEMENT made at Washington, D.C. between PRESS ASSOCIATION., hereinafter called "Press Association," and WMHC-FM at South Hadley, Massachusetts, hereinafter called the "Subscriber," witnesseth:

1. Press Association shall furnish to the Subscriber a special news report containing important national and international news gathered by and made available to Press Association and compiled from the complete dispatches of The Associated Press.

2. The news report shall be made available to the Subscriber by means of an automatic printer service of Press Association. If any local taxes are assessed and paid on the automatic printer belonging to Press Association, the Subscriber agrees to reimburse Press Association for the taxes so paid.

3. The news report to be provided hereunder shall be furnished daily.

4. The Subscriber shall pay to Press Association for the right to receive and use the news report, as hereinafter provided, the sum of $* see Art. 4a per year, which sum shall be payable in advance. The charge may be increased by not more than 25 per cent during any two year period. It is further understood that if the Subscriber fails to pay the service charges required under this Agreement within thirty (30) days after the date such service charges become due, interest shall accrue from the date the service charges become due. 4a; * $104.50 weekly to be billed monthly.

5. The term of this agreement shall be for a period of two years, commencing on December 31, 1990, and unless terminated as hereinafter provided, it shall continue in effect for successive like periods. This agreement may be terminated at the end of the first or any subsequent period by either party by written notice to the other, such notice to be given by registered mail not less than sixty days prior to the end of any such period.

6. If the Subscriber shall fail to pay the charges provided for in Article 4 hereof, when due, or shall fail to fulfill any other obligation under this agreement, the news service hereunder may be suspended and the Subscriber shall be liable to Press Association for the total amount of the charges provided for in Article 4 hereof, for the balance of the term provided for in Article 6 hereof, less the expenses which Press Association would have incurred during this period in connection with expenses of physically delivering the news service to the Subscriber.

7. The news report to be furnished by Press Association shall be used by the Subscriber solely for classroom study purposes and / or for non-commercial broadcasting purposes through the facilities of WMHC-FM, South Hadley, MA. The Subscriber hereby agrees that it will not make further use of the news report and that it will not give or sell to, or authorize the use by, any other person, firm or corporation of the news report or of any of the news, information or intelligence furnished by Press Association hereunder.

8. Press Association shall not be liable to the Subscriber for any loss or damage resulting from the interruption or suspension of the automatic printer service, by reason of mechanical breakdowns, strikes, or other causes beyond its control, and Press Association shall not be liable to the Subscriber for any loss or damage to, or for any claims made against the Subscriber arising or resulting from the use by the Subscriber of the news report furnished by Press Association.

9. This agreement shall be governed and construed in accordance with the laws of Washington, D.C.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the 7th day of December, 1990.

MOUNT HOLYOKE COLLEGE

By Bruce D. Kayes

Title Asst. Bus. Mgr.

PRESS ASSOCIATION, INC.

By [signature]

Title JAMES R. WILLIAMS III VICE PRESIDENT at Washington, D.C.

ESSASSOCIATION
CORPORATED
A Subsidiary of ASSOCIATED PRESS

INVOICE

Please Remit $9,173.05

Customer Number	404880	Invoice Date	December 1992	Invoice Number	1008181

Please make any address corrections below

BILL TO:

MOUNT HOLYOKE COLLEGE
WMHC-FM
SOUTH HADLEY, MA 01075

REMIT TO:

PRESS ASSOCIATION
P.O. BOX 4285
GRAND CENTRAL STATION
NEW YORK, NY 10163

Please return this portion with your payment

Retain this portion for your records

PRESSASSOCIATION
INCORPORATED
A Subsidiary of ASSOCIATED PRESS
P.O. Box 4285, Grand Central Station, New York, NY 10163

PAYMENT DUE UPON RECEIPT

Customer Number	404880	Invoice Date	December 1992	Invoice Number	1008181

MOUNT HOLYOKE COLLEGE
WMHC-FM, SOUTH HADLEY, MA 01075

SERVICE DESCRIPTION	AMOUNT
AP NewsPower 111.85 per Week	$447. 40
CURRENT CHARGES	447. 40
PAST DUE AMOUNT	8, 725. 65
AMOUNT DUE NOW	$9, 173. 05

Past Due Amount does not include payments received after 11/19/92

For contract, service and marketing information please call 1-(800) 821-4747
If you have any questions about this invoice please contact Marian Moschetta at (212) 621-1808

THANK YOU

MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION

BUDGET REQUEST FORM FOR THE ACADEMIC YEAR 1992-1993

Note: To be accepted, this form must be legible. Please type or print neatly in black pen.

Name of Organization: WMHC FM

Treasurer: Karla Tramutola **Extension:** 3710 **P.O. Box:** 3238

Purpose of Organization: To provide the community with a non-commercial, educational radio station.

Major Events Funded During 1991-92:

CMJ Music Marathon | Hotel

New equipment

Major Events Budgeted for 1992-93:

Equipment [illegible]

CMJ [illegible]

Funding Information:

Beginning Bank Balance Sept. 1991 $ 865.90

Current Bank Balance $ [illegible]

SGA Allocation for 1991-92$ 6,789.00

SGA Contingency for 1991-92$ —

*Requested SGA Allocation for 1992-93 $ 3150.00

*Complete WORKSHEET on Page 4 to compute amount of SGA Allocation

Organizations are advised that all budget information and requests for funding submitted to SGA are considered public records which are distributed to the College at large. Requests for confidential budgets/funding cannot be honored.

Date Budget Received: 3-12-92 Signature of Treasurer: Kathryn B Edwards

MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION

BUDGET REQUEST FORM - EXPENSE SECTION

Name of Organization WMHC FM

Expenditures

	Actual Expenditures Spring, 1991	Actual Expenditures Fall, 1991	Anticipated Expenditures Spring, 1992	Proposed Budget 1992-1993
Telephone	401.72	300.00	300.00	6[illegible]
Postage	114 82	140 00	120 00	265.26
Copies/Printing	165.78	200.00	400 00	405.00
Office Supplies	250 00	100.00	95 00	198.96
Refreshments	50.00	19.00	20 00	40.30
Dues			—	
Conference Exp.	—	1200.00	—	1[illegible]4.00
Transportation	32.25	45 00	—	75.90
Lectures	—	—	—	
Equipment	232 40	500.00	2[illegible]10.00 Comp DJ	240[illegible]
Advertising	104 02			
Resale Merchandise		—	[illegible]	[illegible]
Other Expenses: (Please Specify)				
Party - DJ	900.00	Party DJ 9[illegible]	1300.00	[illegible]
Totals:	1751.05	[illegible]	[illegible]	[illegible]

MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION

BUDGET REQUEST FORM - INCOME SECTION

Name of Organization: WMHC **Page 3**

Sources of Income

	Actual Income from Fall, 1991	Anticipated Income for Spring, 1992	Estimated Income for 1992-93
SGA Allocation	3394.50	3394.50	XXXXXX
SGA Contingency or Special Funding		—	XXXXXX
Advertising Revenue			
Vendor Profits			
Ticket Sales			
T-Shirt Sales		200.00	
Merchandise Sales			150.00
Bake Sales			
Other Income (Please Specify)			
	DJ parties	DJ parties	
	1373.00	600.00	
Totals:	4767.50	4194.50	

MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION

BUDGET REQUEST FORM - WORKSHEET

Name of Organization: WMHC **Page 4**

TO CALCULATE 1992-93 ALLOCATION:

Enter *Beginning Bank Balance Sept. 1991* from Page 1:		[illegible]	Line 1
Enter *Total Actual Income Fall 1991* from Page 3:	+	[illegible]	Line 2
Add Lines 1 and 2	=	5633.40	Line 3
Enter *Total Actual Expenditures Fall 1991* from Page 2		[illegible]	Line 4
Subtract Line 4 from Line 3	=	[illegible]	Line 5
Enter *Anticipated Income Spring 1992* from Page 3	+	[illegible]	Line 6
Add Lines 5 and 6	=	6838.30	Line 7
Enter *Anticipated Expenditures Spring 1992* from Page 2		[illegible]	Line 8
Subtract Line 8 from Line 7	=	2033.30)	Line 9

☆ Line 9 represents Estimated Bank Balance as of May, 1992. This should not be a negative number

Enter *Total Estimated Income 1992-93* from Page 3	+	[illegible]	Line 10
Add Lines 9 and 10	=	[illegible]	Line 11
Enter Total Proposed Budget 1992-93 from Page 2		[illegible]	Line 12

Enter the <u>difference</u> between Line 11 and Line 12 here $ 3350.23

This figure represents the total amount of SGA funding needed for 1992-93 .

Enter this amount on Page 1 *<u>Requested SGA Allocation for 1992-93.</u>*

WMHC FUNDRAISING SCHEDULE FOR SPRING 1993

February 17, 1993: Haircut-a-thon by Ochoa

February 24-25, 1993: Table in Blanchard to sell hats

March 12, 1993: Vendor date

May 3, 1993: Vendor date

February - May, 1993: 1) Tower Theatre ticket promotion

2) Underwriting campaign

3) Dee Jaying campus parties